

# MOVE OUT

## PROCEDURES

- Power and Water must be on for inspection. Power and water must be kept on for 2 days after Move Out.
- Make sure all utilities have been paid in full.
- Cancel any automatic payments (Autopay)
- Provide Forwarding address to Integrity Property Management
- Property must be completely free of all personal items and trash.
- No trash to be left at the curb or full/overflowing trash cans
- Receipts for professional carpet/grout cleaning must be presented upon move out. If there was a pet in the home, at any time, you must request pet treatment from your carpet cleaning professional. If at the time of inspection, carpets/grout do not appear to be professionally cleaned or retain abnormal odors (smoke, pet urine, etc), they will be re-cleaned and the amount deducted from the Tenant(s) deposit.
- Garbage disposal should be tested and free from blockage.
- If the installation of a satellite dish was granted during Tenancy, the dish must be removed and holes patched/painted
- Stove drip pans must be replaced if applicable and any broken stove knobs must be replaced.
- Electrical light and wall switch cover plates must be replaced if broken, stained, or missing.
- All burned-out or missing light bulbs throughout must be replaced with the same-looking style and wattage bulbs.
- Replace all broken or missing light fixture covers.
- The fireplace must be cleaned out and dust-free.
- Patios, balconies, and storage closets must be swept and free of debris and trash.
- Change all A/C filters with the correct size filter.
- Replace broken or missing screens. (Unless noted on PCR)
- Replace all damaged or broken window coverings or windows.
- Add salt/pellets to the water conditioner, If applicable
- Landscapes and shrubs must be cleaned up and trimmed. Free of Debris and weeds.
- All nails, wall decals, etc. must be removed and the holes patched properly and painted with the same sheen. IF THE TOUCH-UP DOES NOT MATCH, YOU WILL BE CHARGED TO RE-PAINT THE WHOLE WALL.
- If the property is furnished, all bedding, mattresses, and couches must be professionally cleaned as well.

# MOVE OUT

## PROCEDURES

### For Refundable Cleaning Deposits;

Receipts for professional house cleaning must be presented upon move out. If the property is not left in satisfactory condition, the cost will be deducted from Tenant(s) deposit.

- Dust and clean all floors, walls, baseboards, window sills, countertops, cabinets, window coverings, light fixtures & ceiling fans & blades.
- Clean all fixtures, sinks, showers, bathtubs, shower tracks, mirrors, and toilets.
- All appliances must be cleaned thoroughly inside, out, and behind. This includes but is not limited to the refrigerator, oven, range, dishwasher, washer, dryer, microwave, etc, if applicable
- HVAC grate(s)
- Wipe down doors

### For NON-Refundable Cleaning Fee;

- Any excessive or extreme cleaning necessary will be deducted from the Tenant(s) deposit

**PLEASE RETURN ALL KEYS AND REMOTES TO:**

 **7495 W Azure Las Vegas, NV 89130**

 **Monday to Friday: 9 AM - 5 PM**  
**Closed on Holidays and Weekends**